

PEER TUTORING CONTRACT

This Contract is entered into by and between the Refresh: SMIC HS Peer Tutoring Program (“First Party”), and _____, (“Second Party”). The term of this Agreement shall begin on _____ [begin date] and shall continue through its termination date of [end date].

The specific Terms of this Contract are as follows:

1. Tutors may not give away answers.
2. Tutoring hours will be equivalent to community service hours. Ms. Chen will update the community service every week.
3. Be on time.
4. If tutors need to cancel a class, they must notify in either the Tutors WeChat group or private message Lydia and Tina 48 hours prior to the scheduled class. Tutors will get a bonus of 6 hours if they finish one month of tutoring.
5. Tutors must be respectful and patient towards students.
6. Tutors must stay focused on the learning material. We will check the recordings to see if there are any violations of this rule.
7. If a tutor does not know the answer to a question, he/she must answer truthfully.
8. Tutors should teach in English (except for Spanish class). They are allowed to use Chinese when a student finds it difficult to grasp a specific concept.
9. Tutors must record every session and send the recording in the Peer Tutors group.
10. Tutors will be allowed to order takeout on Fridays.

In consideration of the mutual promises set forth herein, the First Party shall duly uphold its duty of overseeing all the tutoring classes, panels, and discussions as well as readily respond to reasonable inquiries and requests from the Second Party as stipulated. The Second Party shall meet its tutoring obligations with full responsibility.

Should the contract be broken by the Second Party, the consequences are as follows:

1. All community service hours earned beforehand will be deduced by the Student Affairs Office
2. Repeated violations will result in disqualification for participating in this program.

This Contract may not be modified in any manner unless in writing and signed by both Parties. This document and any attachments hereto constitute the entire agreement between the Parties. This Contract shall be binding upon the Parties and shall be enforced and monitored by the SMIC Student Council.

(Signature)

(Signature)

(Printed Name)

(Printed Name)

Date: _____

Date: _____